

Contact: 0863-2347768, 69, 34

Ref.No: VPC/IQAC/2018-19/02

Date: 21.02.2019

## NOTICE

Dear Members.

Kindly attend the scheduled 8th IQAC meeting on 23.02.2019 by 3:00 PM at IQAC chamber. Your presence is highly appreciated.

## Agenda:

To

- Review of 7th IOAC minutes.
- Strengthening faculty induction programs
- Encourage students to take online certification courses
- Feedback Analysis on curriculum
- Organize orientation programs / seminars / workshops
- Establish Student Activities Council
- Organize quality based co-curricular and extra-curricular activities.
- Online grievance and redressal mechanism.
- Any other with the permission of the chair.

**IOAC Coordinator** 

Dr. P. Ravi Sankar

IQAC COORDINATOR

VIGNAN PHARMACY COLLEGE VADLAMUDI-522 213

Dr. P. Srinivasa Babu, Principal, Dr. Ch. V. Prasada Rao, Mrs. P. Sowjanya, Associate

Professor, Mr. G. Yalamandeswara Rao, Assistant Professor.

## Management Representative:

Mr. V. Rama Mohana Rao, Treasurer, Lavu Educational Society.

## **External Member:**

**Internal Members:** 

Dr. A. Prameela Rani, Principal, University college of Pharmaceutical Science, ANU.

Dr. V. Nagalakshmi, Joint Managing Director, IMIS Pharmaceuticals, Vijayawada.

#### Alumni Representative:

Mr. G. Bharadwaja, Research Associate-3, Aurobindo Pharma Ltd., Hyderabad.

#### Parent Member:

Mrs. A. Jayasri, Manager, Fumigation Services Pvt. Ltd., Guntur.

#### Permanent Invitees:

Mr. Satheesh S Gottipati, Dean of Academics, Pharm D; Mr. P. N. Chakravarthy, Asst. Chief Superintendent of Exams.

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Contact: 0863-2347768, 69, 34

Date: 23.02.2019

Ref.No: VPC/IQAC/MoM/2018-19/02

# MINUTES OF 08th MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 23.02.2019

The 8<sup>th</sup> meeting of IQAC of VPC was held on 23.02.2019 at 3:00 PM in the IQAC chamber, Dr. P. Srinivasa Babu chaired the meeting.

#### **Members Present:**

Dr. P. Ravi Sankar - IQAC Coordinator

Dr. Ch. V. Prasada Rao - Associate Professor

Mrs. P. Sowjanya - Associate Professor

Mr. G. Yalamandeswara Rao - Assistant Professor

### Management Representative:

Mr. V. Rama Mohana Rao, Treasurer, Lavu Educational Society

#### **External Member:**

Dr. A. Prameela Rani, Principal, University college of Pharmaceutical Science, ANU,

Dr. V. Nagalakshmi, Joint Managing Director, IMIS Pharmaceuticals, Vijayawada.

## Alumni Representative:

Mr. G. Bharadwaja, Research Associate-3, Aurobindo Pharma Ltd., Hyderabad.

#### Permanent Invitees:

Mr. Satheesh S Gottipati - Dean of Academics, Pharm D

Mr. P. N. Chakravarthy - Asst. Chief Superintendent of Exams

## **Proceedings**

IQAC Coordinator welcomed the members to 8<sup>th</sup> meeting. The minutes of 7<sup>th</sup> IQAC meeting was placed before the committee for the approval and the committee approved the same.

IQAC Coordinator presented on the action points of the previous meeting and also briefed the members present on the action taken.

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## Strengthening faculty induction programs:

Committee suggested to train the faculty on principles of Outcome Based Education.

Counselling techniques to address emotional, behavioral and psychological issues of the students.

### Encourage students to take online certification courses:

Resolved to encourage students to take online certification courses. Preference to be given to SWAYAM courses.

### Feedback Analysis on curriculum:

Students: Suggested to,

- · organize sessions on research methodology
- sessions on skill upgradation.
- Enable entrepreneurship awareness.

### Alumni: Suggested to,

- provide practical exposure to unit operations studied in pharmaceutical engineering.
- exposure on prescription handling.
- provide practice towards handling small laboratory animals.

#### Employer: Suggested to,

- conduct workshop to interpret NMR.
- include xenotransplantation in the syllabus.
- include bio generic drugs in the syllabus.
- include therapeutic hormones in the syllabus.
- impart practical knowledge on spectral studies.
- provide knowledge on regenerative medicines.

## Faculty: Suggested to

- organize societal healthcare activities can be included for 3<sup>rd</sup> B. Pharmacy students.
- implement Open book examination can be implemented under continuous mode
- made aware of software's related pharmacy practice to Pharm D students.

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## Organize orientation programs / seminars / workshops:

Resolved to organize a minimum of 2 to 3 programs per year for quality improvement in various aspects like academics, teaching-learning process, research and quality of life.

#### **Establish Student Activities Council**

Resolved to establish Student Activities Council to promote leadership, human relations and cultural values.

## Organize quality based co-curricular and extra-curricular activities:

Resolved to organize quality based co-curricular and extra-curricular activities to enhance students' creative thinking and public speaking skills.

# Online grievance and redressal mechanism:

Resolved to make the grievance and redressal mechanism online to address the problems of staff and students.

Meeting came to an end with the vote of thanks to the chair.

**IQAC** Coordinator

Dr. P. Ravi Sankar

IQAC COORDINATOR
VIGNAN PHARMACY COLLEGE
VADLAMUDI-522 213
GUNTUR (Dt.) A.P., INDIA

Chairman TQAC

Dr. P. Sriniyasa Babu

Principal

VADLAMUDI, GUNTUR(Dt.)-522213



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# Action taken report for the 8th meeting of IQAC held on 23.02.2019

S. No	Resolution	Action Taken
1.	Committee suggested to train the faculty on principles of Outcome Based Education. Counselling techniques to address emotional, behavioral and psychological issues of the students.	Action noted and IQAC office initiated the process.
2.	Resolved to encourage students to take online certification courses. Preference to be given to SWAYAM courses.	Action noted and forwarded to all faculty members.
3.	It was discussed to organize guest lecture sessions, workshops, training sessions, seminars as suggested by the stakeholders	Action noted and suggestions forwarded to HoDs.
4.	Resolved to organize a minimum of 2 to 3 programs per year for quality improvement in various aspects like academics, teaching-learning process, research and quality of life.	Action noted and IQAC office initiated the process.
5.	Resolved to establish Student Activities Council to promote leadership, human relations and cultural values.	Action noted and forwarded to cultural committee.
6.	Resolved to organize quality based co- curricular and extra-curricular activities to enhance students creative thinking and public speaking skills.	Action noted and forwarded to cultural committee.
7.	Resolved to make the grievance and redressal mechanism online to address the problems of staff and students.	Action noted and forwarded to chairman grievance and redressal cell.

IQAC Coordinator Dr. P. Ravi Sankar

IQAC COORDINATOR
VIGNAN PHARMACY COLLEGE
VADLAMUDI-522 213
GUNTUR (Dt.) A.P., INDIA

Chairman, IQAC Dr. P. Sriniyasa Babu

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Ref.No: VPC/IQAC/2018-19/01

Date: 12.07.2018

### NOTICE

Dear Members.

Kindly attend the scheduled 7th IQAC meeting on 14.07.2018 by 11:00 AM at IQAC chamber. Your presence is highly appreciated.

## Agenda:

- Review of 6th IOAC minutes.
- Participation in NIRF 2018
- Strengthening of teaching-learning process
- Lecture content verification
- Organize career guidance and skill development sessions
- National Pharmacy Week Celebrations

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Dr. P. Ravi Sankar

IQAC COORDINATOR

VIGNAN PHARMACY COLLEGE

## To

#### **Internal Members:**

VADLAMUDI-522 213 Dr. P. Srinivasa Babu, Principal, Dr. Ch. V. Prasada Rao, MrsGenturial, Associate Professor, Mr. G. Yalamandeswara Rao, Assistant Professor.

#### Management Representative:

Mr. V. Rama Mohana Rao, Treasurer, Lavu Educational Society.

#### **External Member:**

Dr. A. Prameela Rani, Principal, University college of Pharmaceutical Science, ANU.

Dr. V. Nagalakshmi, Joint Managing Director, IMIS Pharmaceuticals, Vijayawada.

#### Alumni Representative:

Mr. G. Bharadwaja, Research Associate-3, Aurobindo Pharma Ltd., Hyderabad.

## **Parent Member:**

Mrs. A. Jayasri, Manager, Fumigation Services Pvt. Ltd., Guntur.

#### Special Invitees:

Mr. Satheesh S Gottipati, Dean of Academics, Pharm D; Mr. P. N. Chakravarthy, Asst. Chief Superintendent of Exams



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Ref.No: VPC/IQAC/MoM/2018-19/07

Date: 14.07.2018

# MINUTES OF 07<sup>th</sup> MEETING OF INTERNAL QUALITY ASSURANCE CELL (IQAC) HELD ON 14.07.2018

The 7<sup>th</sup> meeting of IQAC of VPC was held on 14.07.2018 at 11:00 AM in the IQAC chamber, Dr. P. Srinivasa Babu chaired the meeting.

#### **Members Present:**

Dr. P. Ravi Sankar - IQAC Coordinator

Dr. Ch. V. Prasada Rao - Associate Professor

Mrs. P. Sowjanya - Associate Professor

Mr. G. Yalamandeswara Rao - Assistant Professor

## Management Representative:

Mr. V. Rama Mohana Rao, Treasurer, Lavu Educational Society

#### **External Member:**

Dr. A. Prameela Rani, Principal, University college of Pharmaceutical Science, ANU,

Dr. V. Nagalakshmi, Joint Managing Director, IMIS Pharmaceuticals, Vijayawada.

#### Alumni Representative:

Mr. G. Bharadwaja, Research Associate-3, Aurobindo Pharma Ltd., Hyderabad.

#### Permanent Invitees:

Mr. P. N. Chakravarthy - Asst. Chief Superintendent of Exams

#### Members Absent:

Mr. Satheesh S Gottipati - Dean of Academics, Pharm D

Mr. G. Bharadwaja - Alumni Representative

## **Proceedings**

Members of 7<sup>th</sup> IQAC meeting were welcomed by IQAC Coordinator. The minutes of 6<sup>th</sup> IQAC meeting was placed before the committee for the approval and the committee approved the same.



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IQAC coordinator presented on the action points of the previous meeting and also briefed the members present on the action taken.

### Participation in NIRF-2018:

IQAC coordinator briefed out various parameters and informed members to collect the data for the same.

It was resolved to submit the appropriate data as required by NIRF-2018.

# Strengthening of teaching-learning process:

Resolved to strengthen the teaching-learning process by improvising the existing course feedback.

Course feedback must be taken twice in a semester and identify the gaps to maintain the quality of the faculty.

#### Lecture content verification:

Resolved to design a template for verification of lecture content prepared by faculty before commencement of every semester.

#### Organize career guidance and skill development sessions:

It was resolved to organize career guidance and skill development sessions to IV B. Pharmacy and V Pharm D students to update their skills.

# National Pharmacy Week Celebrations:

It was discussed and resolved to organize intercollegiate co-curricular and extra-curricular events during National Pharmacy Week Celebrations every year.

Meeting came to an end with the vote of thanks to the chair.

IQAC Coordinator

Dr. P. Ravi Sankar

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GUNTUR (Dt.) A.P., INDIA

Chairman, IQAC

Dr. P. Srihivasa Babu Principai

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# Action taken report for the 7th meeting of IQAC held on 14.07.2018

S. No	Resolution	Action Taken
1.	IQAC coordinator briefed out various parameters of NIRF and informed members to collect the data for the same.  It was resolved to submit the appropriate data as required by NIRF-2018.	Action noted and IQAC office initiated the process.
2.	Resolved to strengthen the teaching-learning process by improvising the existing course feedback.  Course feedback must be taken twice in a semester and identify the gaps to maintain the quality of the faculty.	Suggestion noted and forwarded to academic audit committee.
3.	Resolved to design a template for verification of lecture content prepared by faculty before commencement of every semester.	Template designed and suggested academic committee to use the same.
4.	It was resolved to organize career guidance and skill development sessions to IV B. Pharmacy and V Pharm D students to update their skills.	Point noted and forwarded to training and placement cell.
5.	It was discussed and resolved to organize intercollegiate co-curricular and extracurricular events during National Pharmacy Week Celebrations every year.	Action noted and forwarded to cultural committee.

IQAC Coordinator Dr. P. Ravi Sankar

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